

Order Name: **Beginning Teacher Conference LUNCH**

INVOICE #24584

Saturday, 9/30/2017

Ordered On: 8/3/2017



Confirmation Pending

Aramark/ECU CATERINGPO Box 3295, Greenville, NC 27836
252.328.4756**Customer Information**

| | |
|-------------------------|---|
| First Name: | Catrina |
| Last Name: | Davis |
| Billing Address: | 1000 E. 5th Street |
| Dept Room #: | 138 Rivers |
| Email: | davisca@ecu.edu |
| Phone: | 328-5985 |
| Mobile Phone: | 252-347-3717 |
| Department: | College of Education-- Office of Professional Development & Student Outreach |

Delivery / Pickup Information

| | |
|--|------------------------------------|
| Method: | On Campus Delivery |
| Delivery Contact: | Catrina Davis |
| Address: | 1000 E. 5th Street |
| Person Responsible for Billing: | Ralph Evans |
| Email: | ralph@necollaborative.org |
| Phone: | 252-578-5003 |
| Delivery Phone: | 252.347.3717 |
| Building: | Mendenhall Student Center (MSC) |
| Room #: | 2nd Floor Gallery |
| Have tables been ordered?: | Yes |
| Tell us what size & quantity of tables have been ordered: | 2 eight-foot tables |

Payment Information

| | |
|-----------------------------|-----------------------------|
| Payment Type : | Cash |
| Bill to Telephone#: | 252-578-5003 |
| Policy Acceptance: | I Accept RE |
| Event Authorized By: | Event Not Yet Authorized |

Event Information

| | |
|---------------------------------|---------------------|
| Guest Count: | 80 |
| Pick-up/Delivery Date: | Saturday, 9/30/2017 |
| Event Start Time: | 12:00 PM |
| Cleanup Time: | 2:30 PM |
| Time we can access room: | 9:00 AM |

FOOD

| | Qty. | Price | Ext. |
|---|-------------|--------------|-------------|
| Classic Box Lunch (Boxed Meals, Classic Box Lunch) | 40 | \$8.99 | \$359.60 |
| Individual Bags of Chips, Whole Fruit, Cookie | | | |

| | | | |
|--|----|--------|----------|
| <ul style="list-style-type: none"> Smoked Turkey and Swiss (490 cal each) - (Classic Box Lunch) | | | |
| Classic Box Lunch (Boxed Meals, Classic Box Lunch) <div>Individual Bags of Chips, Whole Fruit, Cookie</div> <ul style="list-style-type: none"> Ham and Swiss (430 cal each) - (Classic Box Lunch) | 30 | \$8.99 | \$269.70 |
| Classic Box Lunch (Boxed Meals, Classic Box Lunch) <div>Individual Bags of Chips, Whole Fruit, Cookie</div> <ul style="list-style-type: none"> Garden Vegetable and Cheese (570 cal each) - (Classic Box Lunch) | 10 | \$8.99 | \$89.90 |

BEVERAGES

| | Qty. | Price | Ext. |
|---|-------------|--------------|-------------|
| Iced Tea (0 cal/8 oz. serving) (Includes Appropriate Condiments)- per person | 40 | \$1.79 | \$71.60 |
| Lemonade (90 cal/8 oz. serving) - per person | 40 | \$1.79 | \$71.60 |
| Water Service (0 cal) - per person - *No charge* | 40 | \$0.00 | \$0.00 |

OTHER

| | Qty. | Price | Ext. |
|---|-------------|--------------|-------------|
| Additional Service Attendant Hours (Additional Services) - Service is provided for two hours at no additional charge. For events that go past the two hours of service, an Attendant's fee per hour will apply. - Additional 30 min past the 2 hr time limit | 1 | \$12.50 | \$12.50 |

Order Summary

| Food | Beverages | Other | |
|---|------------------|--------------|------------------------------------|
| \$719.20 | \$143.20 | \$12.50 | |
| * Any amount charged by Aramark (such as an administrative, service, delivery, labor, or other charge or fee), unless expressly designated as a tip or gratuity, is not for the benefit of any employee(s) and is not a tip or gratuity. Charges or fees other than those designated as tips or gratuities are not distributed to employees except where expressly stated otherwise in writing. | | | |
| New Procedures approved by ECU means that NO additional invoice will be sent via mail. This document will serve as an authorized form for payment following each departments policies. Please forward this document to your appropriate approver to ensure payment is recieved within 30 days. | | | |
| | | | Order Totals |
| | | | Sub Total \$874.90 |
| | | | Tax (7%) \$61.24 |
| | | | Order Total \$936.14 |
| | | | Balance Due \$936.14 |

Special Instructions

Bill to: The Collaborative, Mr. Ralph Evans PO Box 68 Hollister, NC 27844
 Ph: 252-578-5003 ralph@necollaborative.org Please include;
 campbellm@weldoncityschools.k12.nc.us on emails

Invoice #24584

Any administrative fee is not intended to be a tip, gratuity or service charge for the benefit of our employees. New Procedures approved by ECU means that NO additional invoice will be sent via mail. This document will serve as an authorized form for payment following each department's policies. Please forward this document to your appropriate approver to ensure payment is received within 30 days.